



KASIM REED
Mayor

LOUIS E. MILLER
Aviation General Manager

MEMORANDUM

TO: All Airlines, Tenants, Contractors, & Government Entities

FROM: Jan Lennon
Interim Director of Security

DATE: April 20, 2012

SUBJECT: CHRC/STA Processing and Clearance Delays

The Department of Aviation Security Division would like to inform all Authorized Signatories that the Transportation Security Administration (TSA) has issued regulatory relief in the wake of extended delays in Criminal History Records Checks (CHRCs) and Security Threat Assessment (STA) processing. This regulatory relief allows the Security Division to issue access for individuals whose CHRC and STA data has been submitted for background vetting.

If applicants were fingerprinted by the Security Division, the company will receive a clearance letter indicating that the applicant has been approved for security identification media. Please be advised that the applicant must bring a copy of the clearance letter, along with the original paperwork and two (2) forms of government issued IDs, to the Security Division for processing. All airline applicants, whose company fingerprint case numbers were submitted for STA approval, will be issued a SIDA badge until the clearance dates have been received from the Transportation Security Clearinghouse.

At some point, all applicants must still receive an approved STA clearance! If any applicant's STA is rejected and/or placed in the "do not issue" status, his/her SIDA badge will be deactivated immediately and the company's Authorized Signatory will be notified accordingly.

If you have any questions, please contact the Security Division via email at SecurityID@Atlanta-Airport.com. We thank you in advance for your continued support of the Airport Security Program.

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